

BROOMFIELD PARISH COUNCIL

**Minutes of the Parish Property & Planning Committee.
Held in the Council Office at Broomfield Village Hall
7.30p.m. on Wednesday 7th June 2017**

PLN17/1.	Members attending Chairman: Councillor Blake Vice Chairman: Councillor Thomson Councillors: Garwood and Mercer Also Present: Wendy Martin (Deputy Clerk) Resolved: Apologies were accepted from Councillor Daden and carried unanimously.
PLN17/2.	Declarations of interests No declarations of interest were made.
PLN17/3.	To consider recording the meeting Resolved: It was unanimously agreed that the meeting will not be recorded.
PLN17/4.	Public Question Time No members of the public were present.
PLN17/5.	To approve the minutes of Property and Planning Committee Meeting held 10th May 2017. Resolved: Minute number 539 was amended to read <i>Clerk to write to Essex County Council to express interest in participating in pilot schemes to reduce traffic.</i> The minutes of Property and Planning Committee Meeting held on 10 th May 2017 were then accepted as a true record. Proposed Councillor Blake seconded and carried unanimously.
	Policy Matters:
PLN17/6.	Main Road Crossing near Erick Avenue Members requested that the Clerk email Sonia Church to ask for a progress report regarding upgrades to the crossing.
PLN17/7.	To receive an update on the Broomfield Neighbourhood Plan & consider any Recommendations from the Steering Group Notes from meetings of the Steering Group that had taken place since the last Committee meeting had been previously circulated and were noted. There were no specific recommendations for the Committee to approve. Attention was also drawn to some headline statistics arising from the recent residents' questionnaire (also previously circulated). Full results were being analysed and would be available shortly.

<p>PLN17/8.</p>	<p>To note the Parish Council’s response and the North and West Parishes Group response to the recent Preferred Option consultation (see www.broomfieldessex.co.uk/savebroomfield)</p> <p>Members unanimously confirmed the responses from the Parish Council and from North & West Parishes Group which had been submitted.</p> <p>The Clerk was requested to add the documents to the parish council website.</p> <p>It was noted that to date £1,500.00 (excl. VAT) had been spent on expert planning consultancy advice in preparing the document (out of a budget of £2,500.00). This should be transferred to Writtle Parish Council, which was co-ordinating payment to the consultant from all 4 parishes involved. All members congratulated Councillor Blake on his excellent work.</p>		
<p>PLN17/9.</p>	<p>To receive any other updates on Policy Matters</p> <p>Bloor Homes proposed development north of Woodhouse Lane.</p> <p>The Clerk had received an e-mail from the agents of Bloor Homes informing the Council that it had requested the City Council to provide formal advice about what it should include in an environmental impact assessment. The e-mail had been previously circulated to Committee members, together with more information that the Chairman had obtained from the City Council about the significance of this request.</p> <p>It was unanimously agreed to respond to the City Council drawing attention to the forthcoming Broomfield Neighbourhood Plan, which would most likely contain policies relevant to this (and any other) proposed development site in the Parish; and that the Plan Steering Group would shortly be conducting a survey of all stakeholders in the parish, which would include landowners</p> <p>It was also unanimously agreed that it was important to engage through the neighbourhood plan process with potential developers before their plans became too advanced. Therefore, the Clerk should reply to the e-mail from Bloor Homes to the same effect.</p> <p>The Clerk was requested to send the Committee’s comments to the City Council and to Bloor Homes.</p>		
<p>Application Matters:</p>			
<p>PLN17/10.</p>	<p>Application No</p>	<p>Location</p>	<p>Proposal</p>
	<p>17/00684/FUL</p>	<p>5 St Marys Mead</p>	<p>Single and two storey rear extension</p>
<p>Decision submitted: Support</p>			
	<p>17/00862/FUL</p>	<p>116 Berwick Avenue</p>	<p>Part two storey part single storey rear extension with rear dormer window. New first floor window to side elevation.</p>
<p>Decision submitted: No comment</p>			
	<p>17/00869/FUL</p>	<p>88 Church Avenue</p>	<p>Single storey side garage extension</p>
<p>Decision submitted: Object. The Council would refer to the Village Design Statement <i>‘extensions to existing buildings, including porches, dormers and loft conversions, should feature pitched roofs depending on context’</i></p>			
	<p>17/00980/FUL</p>	<p>64 Nash Drive</p>	<p>Front conservatory</p>

	Decision submitted: No comment		
	17/00954/FUL	Butlers Farm Main Road	New vehicular crossover
	Decision submitted: Object. Object to removing the old wall and trees without replacement; and the implication for the whole plot is unclear.		
	17/00910/FUL	61 Longshots Close	First floor front extension with new front door canopy. Addition of new windows to existing side elevations and alteration of existing windows and doors.
	Decision submitted: No comment		
	17/00893/FUL	Pennyfields Parsonage Green	Proposed two storey and single storey side and rear extension
	Decision submitted: Support		
	17/00884/FUL	3 Williams Road	Two storey side extension with part garage conversion
	Decision submitted: Support		
	17/00922/FUL	102 School Lane	To demolish the existing porch and to build a larger porch
	Decision submitted: Support		
PLN17/11.	Street Naming and Numbering No updates at the present time.		
PLN17/12.	Correspondence Received: None at the time of publication.		
PLN17/13.	To discuss any other applications received up until the date of the meeting No further applications had been received.		
PLN17/14.	To receive decisions made on previous planning applications Noted.		
PLN17/15.	Publicity – to identify items from Meeting to be placed on social media Once the submission of the Parish Council’s response to the recent Preferred Option consultation had been placed on the Save Broomfield page on the website then it can be promoted on the Parish Council’s Facebook page.		
PLN17/16.	To receive notification of Any Other Business for referral to the next Meeting No information was forthcoming. Meeting closed at 9.05p.m.		